

County of Santa Clara

Roads and Airports Department
Infrastructure Development Division



101 Skyport Drive
San Jose, CA 95110-1302
(408) 573-2400

March 12, 2020

Subject: Special Event Permits - COVID-19 (Coronavirus) Notification

Dear Special Event Sponsors,

We are reaching out to you to provide information related to the Santa Clara County Public Health Department guidance as it relates to Covid-19 (Coronavirus). Our team at the Roads and Airports Department is committed to partnering with you in the permitting process to help you realize a successful and safe event. Our role is to effectively regulate events on County roads so that they are safe, clean, and cause minimal impacts to the surrounding communities. For this reason, we encourage you to consider the following information as you plan for your special events. We also request that you keep us informed of your decisions going forward whether it means to proceed with the event or postpone, so we may assist to the best of our abilities.

The County Health Officer has issued an order, effective at 12:00 a.m. on March 11, 2020, prohibiting public or private mass gatherings, of more than 1,000 people. While your event may not exceed this 1,000 people threshold, we encourage you to consider taking precautionary measures to promote the safety of your participants and the community as a whole. Guidance for events under this threshold as well as other circumstances are being updated as the situation develops, therefore please refer to <http://sccphd.org/coronavirus> for the most up-to-date information.

Thank you and your organization for taking the difficult steps necessary to care for our communities as you plan for your events.

Regards,

A handwritten signature in blue ink, appearing to read "Leo Camacho", is written over a light blue horizontal line.

Leo Camacho, P.E.
Senior Civil Engineer

Sent via Email
Cc: HF, BN, TA, RJ

